

# business matters

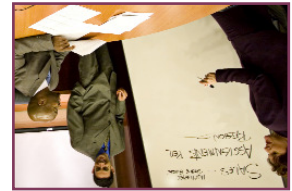
conference & training facilities at YMCA Wimbledon



excellent facilities  
convenient location  
good value

- ### Terms & Conditions
- Bookings must be confirmed by completing a booking form, which is available by calling 020 8542 9055 or by email at [info.wimbledon@kwymca.org.uk](mailto:info.wimbledon@kwymca.org.uk)
  - Payment must be made within 30 days of receipt of invoice.
  - Cancellations must be made in writing. Cancellations received within 7 days of the event will incur the full room hire charge. Requests received within 3 days will incur the full invoice charge.

**comfortable, no-frills, overnight accommodation...**  
Delegates may stay over at very competitive rates. Rooms are of good size and are available with single beds. Each room has a wash basin, however, bathroom facilities are shared. YMCA Wimbledon is a good choice if you are looking for comfortable, good value accommodation with basic facilities.  
Limited **free parking is available** - please ask at time of booking.  
YMCA Wimbledon has a **well-equipped gym** and offers a wide range of **fitness classes** - conference delegates may purchase day passes at Reception.



## competitive conference room hire rates...

YMCA Wimbledon offers excellent value for money with special rates for voluntary organisations.

	Whole Day	£220	Voluntary Organisations
	Half Day	£110	Commercial Organisations
	Per hour	£36	Commercial Organisations
		£30	Voluntary Organisations

Photography Maren Hamnfeld & istockphoto.com

## enquiries or to book...

To discuss your requirements in detail and to book, please contact **Marion Blue** on 020 8544 6670 or 020 8542 9055 email: [info.wimbledon@kwymca.org.uk](mailto:info.wimbledon@kwymca.org.uk)

Kingston & Wimbledon YMCA is a registered charity (Charity No:1041923)



YMCA Wimbledon is part of Kingston & Wimbledon YMCA, a 'not for profit' organisation that has served the local community for over 130 years. KWYMCA reinvests any surplus in projects that help vulnerable, young people. By using our services and facilities, you help to support our work and the community.

## excellent facilities...

YMCA Wimbledon is conveniently located a short walk from Wimbledon main line and tube station (District Line) and South Wimbledon tube station (Northern Line). The large, airy conference room makes the YMCA a popular choice with commercial, public sector and voluntary organisations.

Facilities are suitable to host:

### conferences

### training events

### meetings & seminars

Adjacent to the Conference Room is the air-conditioned 'Upstairs Restaurant', serving delicious home-prepared hot meals, fresh salads, sandwiches, cakes and savouries.

All coffee and tea served Upstairs carries the **Fairtrade**® mark.

## friendly & flexible...

Our friendly and professional staff will do all they can to make your day enjoyable and productive. All conference facilities are easily accessible by wheelchair users.

The Conference Room is spacious and can be laid out to meet your requirements.

Room Layout	Maximum Numbers
Theatre Style	50
Board Room	20
Class Room	30
U-Shape	30

## well equipped...

Your presentation needs are taken care of - the YMCA can provide the following audio visual aids and business services:

Flipchart, paper, pens, overhead projector, television and video player available free of charge

Item	Cost
Flipchart/flipchart paper & pens	No charge
OHP & screen	No charge
Television & VHS player	No charge
PowerPoint projector (Notice required)	£50 per day
Photocopying	10p per sheet
Fax handling (outgoing)	10p per sheet

If you require any additional equipment, please ask when booking.

## good food...

In the Conference Room we can provide tea, coffee, water and soft drinks. Breaks are scheduled at your convenience. Each day we offer a roast and a selection of hot dishes to suit all tastes served with a choice of seasonal vegetables or you may choose from the snack counter. Follow your main course with a home-made dessert or fresh fruit salad.

Menu	Cost (per person, inc VAT)
Tea/Coffee	£1.00
Tea/Coffee/Biscuits	£1.25
Breakfast (menu available)	£3 - £6.75
Sandwich selection (inc Tea/Coffee & fruit)	£5.95
Carvery lunch (three courses)	£8.95
Selection of finger buffet menus	from £7.95